

AIR QUALITY SYSTEM - User Registration

First Name: _____ Initial: _____ Last Name: _____

Phone Number: (____) _____ Fax Number: (____) _____

Street Address: _____

City: _____ County: _____ State: _____ ZIP: _____

Agency Name: _____ Oracle User ID: _____
(3-character EPA TSSMS User ID)

E-Mail Address: _____

User Type:(check one) ☐ State ☐ Tribe ☐ EPA Regional Office
☐ Local ☐ Private ☐ EPA Headquarters
☐ Contractor ☐ Other ☐ Other Federal

User Signature: _____ Date: _____

Accounts/Authority

Screening Group Name(s): _____

Update Options: ☐ Raw Data ☐ Precision/Accuracy ☐ Regional Approval
(Check all applicable) ☐ Read Only ☐ POC Administrator ☐ EPA HQ Approval
(allowed to combine POC's) ☐ Delete by Screening Group

Agency AQS Contact: ☐ Yes ☐ No

Computer Accounts: Oracle (ORC):

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 (e.g., **aqso8co1**)
Volcano (U21):

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 (e.g., **aq08co00**)

*Agency Contact Signature: _____ Date: _____

*State/Tribe Contact Signature: _____ Date: _____

Regional Office Signature: _____ Date: _____

(This section for DB Administrator use only)

Database Entry Date: _____ Initials: _____

*If this registration is for a local agency that needs State approval, both the Agency Contact and the State Contact signatures must be provided, in addition to the EPA Regional Office Contact. After appropriate signatures are obtained, Regional Office should FAX completed form to EPA-IMG at (919) 541-7674.

If the user needs to be registered for more than one screening group with *different* update authority, please repeat the lines for Screening Group Name and Update Options to ensure clarity. Use a separate sheet, if necessary.

Oracle Accounts usually begin with "aqso". Volcano Accounts usually follow the format "aqrrsll", where "aq" is fixed, "rr" is the EPA Region number, "ss" is the 2-char state abbreviation, and "ll" is a 2-char local agency code assigned by EPA. Regional office accounts usually use "0's" (zeros) for the state and local agency codes. State accounts usually use "0's" for the local agency codes. Tribal accounts use "aqrrtlll", where "aq" is fixed, "rr" is the associated EPA Region, "t" is fixed, and "lll" is a numeric code assigned by EPA.